

JAN 25 2021

Approved

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Rexann Knowles

TODAY'S DATE: 1/19/2021

DEPARTMENT: COUNTY JUDGE

SIGNATURE OF DEPARTMENT HEAD: X _____

REQUESTED AGENDA DATE:

January 25, 2021

SPECIFIC AGENDA WORDING: Consideration and approval of payment to DBI Engineers for the amount of \$20,000 upon receipt of grant funds from Texas Department of Agriculture. TxCDBG Contract No. 7218250 Draw Request No. 3, and request the authorization for the County Judge and County Auditor to sign.)

PERSON(S) TO PRESENT ITEM: Rexann Knowles

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME: 2 minutes

ACTION ITEM: X

WORKSHOP: _____

(Anticipated number of minutes needed to discuss item)

CONSENT: _____

EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: XX

IT DEPARTMENT: _____

AUDITOR: XX

PURCHASING DEPARTMENT: _____

PERSONNEL: _____

PUBLIC WORKS: _____

BUDGET COORDINATOR: _____

OTHER: _____

*******This Section to be Completed by County Judge's Office*******

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____

Date _____



Missy Carugati
2201 Northland Drive
Austin, Texas 78756

Community Development Manager
(512) 420-0303 voice
(512) 420-0302 fax

DRAW REQUEST TRANSMITTAL COVER LETTER

January 8, 2021

Judge Roger Harmon
Johnson County
2 Main St. Room 120
Cleburne, TX 76033

Re: Texas CDBG Contract Number 7218250
Draw Request No. 3
Amount of this Draw: \$20,000.00

Enclosed please find the paperwork for the referenced draw. Please have these forms signed as indicated using **blue ink** by the appropriate individuals for processing by the Texas Department of Agriculture - Office of Rural Affairs (TDA). Once signed, please retain the original draw down forms and invoices for your files. Copies of the signed draw down forms and all invoices should then be returned to our Austin office as soon as possible via email or fax.

These funds are normally received within forty-five to sixty days following receipt of the documents by the TDA staff and should be directly deposited by the State Comptroller's office into your grant banking account.

Once the funds are received, within five (5) calendar days please prepare and mail payment to the following vendors in the amount indicated:

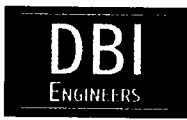
- DBI Engineers, in the amount of \$20,000.00

The County has obligated local funds up to \$13,500.00 that will be requested seperately for the construction portion of this project. To this date \$0 of this contribution has been made.

Thank you for your help. Please do not hesitate to call me at (512) 420-0303 if you have any questions or if I may be of assistance.

Sincerely,

Missy Carugati



Daniel & Brown Inc.
 PO Box 606
 Farmersville TX 75442
 972-784-7777

Invoice

DATE	INVOICE #
1/5/2021	15040
Due Date	Terms
1/20/2021	Net 15

BILL TO
Johnson County SUD PO Box 509 Cleburne TX 76033-0509

Billing period Jan, 5 2020- Jan 5, 2021

PROJECT
WL-CR 1121 FM 4 TxCDBG-0119

ITEM	DATE	DESCRIPTION	QTY	RATE	AMOUNT
Engr Fees		2017-2018 TxCDBG Contract No. 7218250 Waterline Improvement Project FM 4 & CR 1121 Milestones Completed: Approval of Preliminary Engineering Plans and Specifications by County - 20% of Contract Fees Approval of Plans and Specifications by Regulatory Agency(ies) - 30% of Contract Fees 2017-2018 TxCDBG Waterline Improvement Project Current Fee Request - 50% \$40,000.00 - Engineering Design Fees \$20,000.00 - Paid-to-Date (Incl. this Invoice) \$20,000.00 - Remaining Balance		20,000.00	20,000.00
Thank you for allowing us to be of service.			Total		\$20,000.00

